

MINUTES	West Linton Parent Council
Date:	4th March 2024
Time:	6.00pm
Location:	West Linton Primary School & Teams

Attendees	Initials	Attendees	Initials
Chair – Lynsey Pollock	LP	Deputy Chair – Louise Fraser	LF
Head Teacher - Jenni Curson	JC	Julie Naysmith	JN
Louise Russell	LR	Lynne Meah	LM
Marta Hirsch	MH	Hazel Ferguson	HF
Hazel Whitefield	HW	Alistair Hodgson	AH

Apologies	Initials	Apologies	Initials
Claire Palmer	CP	Erika Rinaldi	ER

DISCUSSION RECORD

1	Introduction & Apologies	
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<p>2</p>	<p>Treasurers Report</p> <p>Business account £4408.77 £1696.10</p> <p>No active fundraising over last month but there have been some donations trickling in.</p>	
<p>3</p>	<p>PTA</p> <p>Still chasing fireworks money Cheryl Lister still putting together a wish list of items. Call out to parents for board games donations. ER won't have as much time to donate to PTA and unlikely to make future meetings due to getting home late.</p> <p>Table or car boot sale being considered as future fundraising event Promote PTA – organize a fun day – “fun-ucational” theme. To be decided. Whipman – duck race and/or stall being considered as a fundraising opportunity.</p> <p>HF has offered to represent PTA at future meetings if Erika unable to attend. HF will discuss with ER</p>	<p>HF</p>
<p>4</p>	<p>Head Teacher Update</p> <p>Staffing Update</p> <p>We welcome Mrs Nicola Smith back from her maternity leave. She returns on a temporary reduction in her working hours on a Thursday and Friday. She will join Mrs Russell as the Primary 2 class teacher. We thank Mrs Russell for giving the Primary 2s such an exceptional start by increasing her hours to full time for the first half of the school year.</p> <p>School Improvement Plan/ Policy Updates</p> <p>The Respectful Relationships Policy Statement has now been submitted to SBC and is being used as an example of very good practice. Thank you to all stakeholders for their support in writing this statement.</p> <p>We continue to develop our school approaches to the SBCWay and have had a focus on Writing this term. The young people gave us some great ideas for how they would like to see writing lessons improve during our Mixed Age Group Assembly. At the inservice day in February we began to consider how our plans for writing could look a bit different by considering the pupil feedback.</p> <p>All staff received training in Nurture Principle 4 – Language is a Vital Means of Communication.</p> <p>Staff also engaged in the Child Protection update, which this year focuses on risk of radicalisation and was delivered in partnership with Police Scotland.</p> <p>Our Support Staff attended the final ANA professional Learning academy of the year where</p>	

	<p>they were engaged in learning about the developmental stages of mathematics. They also received training from our very own Mrs Motley on dyslexia support and awareness which then led to discussion about how the iPads can support young people break down barriers to learning. In their evaluation of the training they have engaged with so far this year; the ANAs across the Tweeddale Cluster rated it as 4.6/ 5 stars.</p> <p>Good News Stories</p> <ul style="list-style-type: none"> - Primary 1 enjoyed a morning of creative flow where they listened to a professional musician and created beautiful art using the music as a stimulus. - Our 10 Year Anniversary Mural is now almost complete; please take a look before you leave this evening. - Plans are well under way for world book day and we look forwards to seeing you all at our Big Bookie Breakfast. - Best attended swap shop for World Book Day. Listening to the parent feedback to make these events earlier. - Masterclasses have started again and children are excited about some new opportunities to develop their skills. - The six classes who participated in the Slow Cooker Project have shared the projects success in maths, health and wellbeing and co-operation skills. - We enjoyed 71 families attending our Café Conversations before the half term break. <p>Parent commented on how the Learning on Showbie was highly successful and are delighted to see that their children’s portfolios will follow them all the way through their schooling in SBC.</p> <ul style="list-style-type: none"> - P6 are enjoying their time working with our ELC pupils, in preparation for being their Primary 7 buddies as they move into Primary 1 next session. 	
5	<p>SBC Respectful Relationships Working Group update</p> <p>Covered under Head Teacher Update</p>	
6	<p>Composite Classes in 2024/25</p> <p>There will be composite classes next year. Final composition not decided yet due to potential school roll changes and staffing confirmation being awaited from SBC. Policy is clear that children in composite classes should develop a class identity as well as a year group identity. When a child has been in a composite class for some years, consideration is given to ensuring year group identity. Age is also taken as a factor. It is intended to consult with parents to let them know about this important factor</p>	

	<p>contained within the current policy. Consultation will be on the rationale around the change to class structure. We need to ensure children who have been in a composite class for a long time have the chance to extend their social circle and develop year group identity.</p> <p>Information will be sent to all parents in March newsletter JC to look at wording of leaflet to parents.</p>	JC
7	<p>Promotion of PC/PTA update</p> <p>LP has spoken to a fellow parent who works in marketing. Starting price is being estimated at £50.</p> <p>Competition has been run for a logo. Ministers for competition organized the competition. PC members at the meeting then judged the entries and the winner was decided as Amelie-Quinn. It was decided that 1st, 2nd and 3rd place winners will all be featured on the banner.</p> <p>LP to find out what format we need for the banner and then liaise with JC to collect the winning entries and have the banner produced. Hope to have everything finalized beginning of next week (11 March) in time for Parents Evenings.</p> <p>AH suggested a list of achievements from the past few years that PC and PTA have worked on. HF to work with PTA to pull together a list of PTA purchases from the last few years and work with JC to put photos together</p> <p>Connect template on what PC do to also be pulled together and brought along.</p> <p>LF to pull together a list of PC achievements</p> <p>LP to send email round asking for volunteers to man the stand at parents evenings</p>	<p>LP JC HF JC LP LF LP</p>
8	<p>AOB</p> <p>No other business</p>	

ACTIONS FROM THIS MEETING/ONGOING ACTIONS

OPEN ACTIONS FROM CURRENT / PREVIOUS MEETINGS

No.	Action		Owner	Date raised	Action Date
1	PTA fundraising – school wishlist. JC to email ER details of items in detail including netball nets that were previously mentioned to PTA.		JC	29.1.24	
2	SBC – Respectful relationships policy. A final draft of this policy to be circulated as an attachment to these minutes		LP	29.1.24	done
3	JC to pass ER a list of the groups currently running in school e.g. Pupil Voice, Eco Committee		JC	29.1.24	
4	JC/school to organize a competition for a new parent council logo.		JC	29.1.24	done
5	FP & LP to arrange for quotes for banners and leaflets.		FP LP	29.1.24	done
6	Update reception area. E.g. remove the thermometer fundraising target, replace with pie charts or other display perhaps showing where latest PTA fundraising was spent. Keep this updated and current.		ER LP	29.1.24	
7	PTA to ascertain quotes for stickers. Perhaps also include new logo on these.		ER	29.1.24	
8	“Big ticket items” ER and JC to discuss and present ideas to next meeting.		ER JC	29.1.24	
9	JC to investigate option of a Business Partner from SBC being invited to present at a PC meeting to answer questions about the replacement of Smart Boards		JC	29.1.24	
10	Add the organising of a parent/carer social evening to next meeting’s Agenda		LP	29.1.24	

11	HF to discuss with ER the option of representing PTA at PC meetings if ER cannot attend		HF	4.3.24	
12	JC to look at wording of Composite Classes leaflet to parents.		JC	4.3.4	
13	LP to find out what format we need for the Parent Council banner and then liaise with JC to collect the winning entries and have the banner produced.		JC LP	4.3.24	
14	HF to work with PTA to pull together a list of PTA purchases from the last few years and work with JC to put photos together		HF JC	4.3.24	
15	Connect template on what PC do to also be pulled together and brought along.		LP	4.3.24	
16	LF to pull together a list of PC achievements		LF	4.3.24	
17	LP to send email round asking for volunteers to man the stand at parents evenings		LP	4.3.24	